

GROWTH SCRUTINY COMMITTEE

AGENDA

Wednesday 17th February 2016 at 1000 hours in Chamber Suites 1 & 2, The Arc, Clowne

Item No.		Page No.(s)
	PART 1 – OPEN ITEMS	
1.	To receive apologies for absence, if any.	
2.	To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4 (b) of the Local Government Act 1972.	
3.	Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of: a) any business on the agenda b) any urgent additional items to be considered c) any matters arising out of those items and, if appropriate, withdraw from the meeting at the relevant time.	
4.	To approve the minutes of a meeting held on 20 th January 2016.	To Follow
5.	List of Key Decisions & Items to be Considered in Private. <i>(Members should contact the officer whose name appears on the List of Key Decisions for any further information).</i>	3 to 7
6.	Corporate Plan Targets Performance Update – October to December 2015. (Quarter 3 – 2015/16).	8 to 14
7.	Work Plan 2015/2016.	15 to 17
	<u>PART B – INFORMAL</u>	
	The formal meeting of the Growth Scrutiny Committee ends at this point. Members will meet informally as a working party to carry out their review work. This meeting is closed to the public, so members of the public should leave at this point.	
8.	Discussion following site visit to Acreage Lane, Shirebrook development.	Verbal Discussion
9.	Minutes of a National Non Domestic Rates Meeting.	18 to 20



The Arc
High Street
Clowne
Derbyshire
S43 4JY

Key Decisions & Items to be Considered in Private

To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Published on: 29 January 2016

INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Executive or an officer under delegated powers.

Preparation of the list helps Executive to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at the The Arc, High Street, Clowne, S43 4JY. Copies of the list can be obtained from Sarah Sternberg, Assistant Director – Governance & Monitoring Officer at this address or by email to sarah.sternberg@bolsover.gov.uk.

The list can also be accessed from the Council’s website at www.bolsover.gov.uk. The Executive is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at The Arc and on the Council’s website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

The names of Executive members are as follows:

Councillor A M Syrett - Leader
Councillor M Dooley – Deputy Leader
Councillor T Connerton
Councillor B R Murray-Carr
Councillor K Reid
Councillor J Ritchie

The Executive agenda and reports are available for inspection by the public five clear days prior to the meeting of the Executive. The papers can be seen at The Arc at the above address. The papers are also available on the Council’s website referred to above. Background papers are listed on each report submitted to the Executive and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Executive are open to the public and usually take place in the Chamber Suites at The Arc. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list shows where this is intended and the reason why the reports are exempt or confidential. Members of the public may make representations to the Assistant Director – Governance & Monitoring Officer about any particular item being considered in exempt.

The list does not detail all decisions which have to be taken by the Executive, only “Key Decisions”. In these Rules a “Key Decision” means an executive decision, which is likely:

- (1) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council’s budget for the service or function to which the decision relates; or
- (2) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

In determining the meaning of “significant” the Council must have regard to any guidance for the time being issued by the Secretary of State. The Council has decided that income or expenditure of £50,000 or more is significant.

The dates for meetings of Executive in 2015/2016 are as follows:

2016	29 February
	4 April
	25 April

The Council hereby gives notice of its intention to make the following Key Decisions and/or decisions to be considered in private:

<i>Matter in respect of which a decision will be taken</i>	<i>Decision-maker</i>	<i>Date of Decision</i>	<i>Documents to be considered</i>	<i>Contact Officer</i>	<i>Is this decision a Key Decision?</i>	<i>Is this decision to be heard in public or private session</i>
Oxcroft House Refurbishment Contract To approve the contract for the refurbishment of Oxcroft House	Executive	February 2016	Report of Councillor A Syrett, Leader of the Council	Assistant Director – Property and Estates	Yes – involves savings or expenditure of £50,000 or more.	Private – relates to the Council’s financial or business affairs
Site Acquisition, Clowne To consider the purchase of a development site	Executive	February 2016	Report of Councillor A Syrett, Leader of the Council	Assistant Director – Property and Estates	Yes – involves savings or expenditure of £50,000 or more.	Private – relates to the Council’s financial or business affairs
Alterations to The Arc, Clowne To review the use of the premises	Executive	February 2016	Report of Councillor A Syrett, Leader of the Council	Assistant Director – Property and Estates	Yes – involves savings or expenditure of £50,000 or more.	Private – relates to the Council’s financial or business affairs
Yorke House, Creswell To consider disposal of the site	Executive	February 2016	Report of Councillor A Syrett, Leader of the Council	Assistant Director – Property and Estates	Yes – involves savings or expenditure of £50,000 or more.	Private – relates to the Council’s financial or business affairs

<i>Matter in respect of which a decision will be taken</i>	<i>Decision-maker</i>	<i>Date of Decision</i>	<i>Documents to be considered</i>	<i>Contact Officer</i>	<i>Is this decision a Key Decision?</i>	<i>Is this decision to be heard in public or private session</i>
Vehicle Replacements To consider the purchase of Council vehicles	Executive	February – May 2016	Report of Councillor B Murray-Carr, Portfolio Holder for Environment and Well-Being	Assistant Director – Streetscene	Yes – involves savings or expenditure of £50,000 or more.	Public

Bolsover District Council

Growth Scrutiny Committee

17th February 2016

**Corporate Plan Targets Performance Update – October to December 2015
(Q3 – 2015/16)**

Report of the Assistant Director – Customer Service and Improvement

This report is public

Purpose of the Report

- To report the quarter 3 outturns for the Corporate Plan 2015-2019 targets.

1 Report Details

1.1 The attached contains the performance outturn for targets which sit under the 'unlocking our growth potential' aim as of 31st December 2015. (Information compiled on 29th January 2016)

1.2 A summary is provided below:

1.3 Unlocking our Growth Potential

- 14 targets in total
- 12 targets on track
- 1 target has been achieved – G04 'Support 200 young people to raise their aspirations and provide them with relevant employability skills by December 2015'. As of 31st December 2015 322 young people had been supported to raise their aspirations.
- 1 target has been flagged as an 'alert' i.e. it may not achieve its intended outcome by the target date: G13 'Work with partners to deliver an average of 20 units of affordable homes each year'. Year to date 9 affordable units brought back into use. This target may not be achieved this year. Target runs until March 2019. Officers are working with registered provider partners to bring forward sites outside the Council's ownership.

2 Conclusions and Reasons for Recommendation

2.1 Out of the 14 targets 12 are on track, 1 has been achieved and 1 has been flagged as an 'alert' i.e. it may not achieve its intended outcome this financial year.

2.2 This is an information report to keep Members informed of progress against the corporate plan targets noting achievements and any areas of concern.

3 Consultation and Equality Impact

3.1 Not applicable to this report as consultation was carried out on the original Corporate Plan.

4 Alternative Options and Reasons for Rejection

4.1 Not applicable to this report as providing an overview of performance against agreed targets.

5 Implications

5.1 Finance and Risk Implications

No finance or risk implications within this performance report.

5.2 Legal Implications including Data Protection

No legal implications within this performance report.

5.3 Human Resources Implications

No human resource implications within this performance report.

6 Recommendations

6.1 That early progress against the Corporate Plan 2015-2019 targets be noted.

7 Decision Information

Is the decision a Key Decision? (A Key Decision is one which results in income or expenditure to the Council of £50,000 or more or which has a significant impact on two or more District wards)	No
District Wards Affected	Not applicable
Links to Corporate Plan priorities or Policy Framework	Links to all Corporate Plan 2015-2019 aims and priorities

8 **Document Information**

Appendix No	Title
1.	Corporate Plan Performance Update – Q3 July to September 2015
Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
All details on PERFORM system	
Report Author	Contact Number
Kath Drury, Information, Engagement and Performance Manager on behalf of Assistant Director – Customer Service and Improvement	01246 217641

Bolsover District Council
Corporate Plan Targets Update – Q3 October to December 2015

Aim – Unlocking our Growth Potential

Key Corporate Target	Directorate	Status	Progress	Target Date
G 01 - Through the use of Key Account Management develop a relationship with a minimum of 50 local businesses by March 2019.	Growth	On track	Q3 (2015/16) 3 businesses engaged this quarter. Support provided to businesses on completing D2N2 Local Growth Fund 3 infrastructure bids inc. Bolsover Land/Coalite; Bolsover North housing site; Penny Hydraulics, Clowne. 7 businesses engaged to date.	Sun-31-Mar-19
G 02 - Establish business support programme by engaging with D2N2 (Local Enterprise Partnership for Derby, Derbyshire, Nottingham and Nottinghamshire) and SCR (Sheffield City Region) Growth Hub by March 2016.	Growth	On track	Q3 (2015/16) Meetings held with D2N2 and SCR Growth Hubs. Attended SCR Investment / UKTI event and a D2N2 Growth Hub Business Breakfast and hosted the D2N2 EAFRD/LEADER launch event. SCR Growth Hub service launched December 2015.	Thu-31-Mar-16
G 03 - Optimise business growth (as measured by gross NNDR) by £2.5m	Operations	On track	Q3 (2015/16) Estimated NNDR income figure at 31/3/16 is £23,370,950. (Baseline: £23,476,638 Gross NNDR for 2014/15)	Sun-31-Mar-19
G 04 - Support 200 young people to raise their aspirations and provide them with relevant employability skills by December 2015.	Growth	Achieved	Q3 (2015/16) A number of different strands of activity contributing to this overall target. To date, 322 young people had been supported to raise their aspirations. This is broken down as follows: Raising Aspirations (193), Talent Match (63), Ambition (42), Traineeship/Apprenticeship Programme (24)	Thu-31-Dec-15
G 05 - Through the Bolsover North East Derbyshire LEADER Approach collectively support the creation of 65	Growth	On track	Q3 (2015/16) BNED LEADER opened for business on 19.10.15, widely publicised through the local press and targeted mailings, officially launched on 16.11.15 (attended	Thu-31-Dec-20

Key Corporate Target	Directorate	Status	Progress	Target Date
sustainable jobs in the combined programme area by December 2020.			by 78 people). A range of business networks in Bolsover District have been attended to promote interest. 5 Outline Applications (OAs) have been received (all NEDDC area), from 45 initial enquires (12 from BDC area [one previously noted has been reclassified]). Nationally, OAs cannot be progressed until Defra provide the Applicant Handbook, which has been significantly delayed, although expected shortly.	
G 06 - Undertake statutory public consultation on the Local Plan (Strategic Policies and Site Allocations) in line with the adopted Local Development Scheme timetable by July 2017.	Growth	On track	Q3 (2015/16) Consultation took place on the 'Identified Strategic Options' during Oct/Nov 2015 in line with the adopted Local Development Scheme timetable. Currently analysing consultation responses and evidence base to work up a Draft Plan for public consultation in September 2016.	Mon-31-Jul-17
G 07 - Submit Local Plan (Strategic Policies and Site Allocations) for examination by the Planning Inspectorate by November 2017.	Growth	On track	Q3 (2015/16) Consultation took place on the 'Identified Strategic Options' during Oct/Nov 2015 in line with the adopted Local Development Scheme timetable. Currently analysing consultation responses and evidence base to work up a Draft Plan for public consultation in September 2016.	Thu-30-Nov-17
G 08 - Process all major planning applications 10% better than the minimum for special measures per annum.	Growth	On track	Q3 (2015/16) As at 31st December we achieved 83.3%. (Target 2015/16: 60%, National Target 50%)	Sun-31-Mar-19
G 09 - Deliver a minimum of 100 new Council properties by March 2019.	Operations	On track	Q3 (2015/16) Rogers Avenue, Creswell started on site (7 units to be built). Other sites being progressed.	Sun-31-Mar-19
G 10 - Enable the development of at least 1,000 new residential properties within the district by March 2019.	Growth	On track	Q3 (2015/16) Figures for completions are collected annually so will be reported following the end of the financial year.	Sun-31-Mar-19

Key Corporate Target	Directorate	Status	Progress	Target Date
			The planning application for the Bolsover North site for 950 homes is currently being processed. The B@home scheme to provide new council housing has commenced with 7 units to be built at Rogers Avenue, Creswell.	
G 11 - Through a programme of targeted refurbishment bring 15 empty private sector properties back into use per annum.	Growth	On track	Q3 (2015/16) Action Housing have submitted a bid for funding to the HCA for refurbishment of 15 empty properties. Outcome of the bid is expected early 2016. The Empty Property Strategy has been formally adopted by Council in January 2016. One of the key measures contained within the strategy is a proposed loan renovation scheme. Funding for this scheme is now being investigated	Sun-31-Mar-19
G 12 - Achieve an increase of £850,000 in additional New Homes Bonus from the government by March 2019.	Growth	On track	<p>Q3 (2015/16) Private Sector Leasing Scheme is subject to a bid to the HCA from Action Housing. Outcome expected early 2016. Matching service has been developed to match owners of empty properties with developers.</p> <p>The empty property strategy has been formally adopted which will enable operational processes to be developed around empty property work.</p> <p>Work has started with regeneration to identify empty property hotspots and how these could tie in with regeneration areas.</p> <p>Work on development of a loan scheme is in the early stages to enable owners of empty properties to access funding to renovate the properties to standards suitable for reoccupation.</p> <p>Note: Proposed changed to the New Homes Bonus</p>	Sun-31-Mar-19

Key Corporate Target	Directorate	Status	Progress	Target Date
			scheme are currently being consulted on by the government. Any changes subsequently implemented may have consequences for the amount of New Homes Bonus achieved by the Council.	
G 13 - Work with partners to deliver an average of 20 units of affordable homes each year.	Growth	Alert	Q3 (2015/16) B@home scheme has commenced at Rogers Avenue, Creswell where 7 units will be built. Ongoing contact with Registered Providers partners to bring forward sites outside the council's ownership Year to date 9 affordable units brought back into use (empty properties funding in Q1 and 2).	Sun-31-Mar-19
G 14 - Identify with partners key actions and funding mechanisms to bring forward priority employment sites at Markham Vale, Shirebrook and former Coalite site by March 2016.	Growth	On track	Q3 (2015/2016) Former Coalite site - D2N2 Local Growth Fund 3 bid submitted for infrastructure funding for remediation. Enterprise Zone bid submitted however it was unsuccessful. Officer seconded two-days per week (from November to May 2016) to work with NEDDC to progress the residential planning application.	Thu-31-Mar-16

Growth Scrutiny Committee**Work Programme – 2015-16**

Date of Meeting	Items	Lead Officer	Notes
27th May 2015	<ul style="list-style-type: none"> • Managing a Scrutiny Review – CfPS skills briefing • Selection of Scrutiny Review subject • Scoping Scrutiny Review 	Claire Millington, Scrutiny Officer Claire Millington Claire Millington	
1st July 2015	<ul style="list-style-type: none"> • Investment properties • Review work 	Grant Galloway - Assistant Director of Properties and Estates. Allison Westray-Chapman – Assistant Director of Economic Development.	
29th July 2015	<ul style="list-style-type: none"> • Development Contracts 	Jim Fieldsend - Principal Solicitor, Grant Galloway - Assistant Director of Property and Estates	Looking at what we will do differently as a result of the developments at Bolsover and Shirebrook not going ahead.
23rd September 2015	<ul style="list-style-type: none"> • Draft Empty Properties Strategy • Update on Corporate Plan Target relating to Raising Aspirations programme 	Adrian Anderson – Joint Empty Properties Officer Update provided by Pam Brown, Chief Executive's and Partnerships Manager	

21st October 2015	<ul style="list-style-type: none"> • Call- In of Executive Decision - Minute No 0310 – regeneration Strategy for the former Coalite Chemicals Site • Feedback from visit to Pleasley Vale. • Update on Corporate Plan Target. 	<p>Allison Westray-Chapman, JAD - Economic Growth</p> <p>Scrutiny Members</p> <p>Scrutiny Officer</p>	
18th November 2015	<ul style="list-style-type: none"> • Half Year Corporate Plan Targets Performance Update • Business Support Review update 	<p>Kath Drury, Information, Engagement and Performance Manager.</p> <p>Update provided by the Scrutiny Officer</p>	Members will receive an update based on the information on Perform.
16th December 2015	<ul style="list-style-type: none"> • Briefing on how the Autumn Statement 2015 impacts on the Council's Growth Agenda. 	Bryan Mason – Director of Operations/Allison Westray Chapman, JAD – Economic Growth	Update requested by the Chair at the pre-meeting. Attendees to be confirmed.
20th January 2016	<ul style="list-style-type: none"> • Growth update – including a Briefing on how the Autumn Statement 2015 impacts on the Council's Growth Agenda. 	Dan Swaine – CEO, Bryan Mason – Director of Operations/Allison Westray Chapman, JAD – Economic Growth and Councillor Dooley, Deputy Leader.	
17th February 2016	<ul style="list-style-type: none"> • Quarter 3 Performance Update 	Kath Drury, Information, Engagement and Performance Manager.	
16th March 2016			
20th April 2016			

25rd May 2016	<ul style="list-style-type: none">Quarter 4 Performance Update	Kath Drury, Information, Engagement and Performance Manager.	
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Growth Scrutiny Committee Membership –

Councillors: -

Steve Fritchley (Chair)
Jennifer Wilson (Vice-Chair)
Tom Alexander
Andrew Anderson
Paul Barnes
Jim Clifton
Mark Dixey
Philip Smith
Sue Statter
Brian Wilson

NATIONAL NON-DOMESTIC RATE CONSULTATION

Notes of a National Non-Domestic Rate (NNDR) Consultation Meeting of Bolsover District Council held in Chamber Suite 1, The Arc, Clowne on Thursday 28th January 2016 at 1800 hours.

PRESENT:-

Members:-

Councillors A. Anderson, J.A. Clifton, M. Dixey, S.W. Fritchley (as both a Councillor and a local business ratepayer) and S. Statter

Officers:-

B. Mason (Executive Director – Operations) and A. Brownsword (Governance Officer)

1. APOLOGIES

There were no apologies for absence.

2. NATIONAL NON-DOMESTIC RATE CONSULTATION

The Executive Director – Operations informed those present that legislation required that a consultation meeting be held, but the Council no longer had the power to set the level of NNDR. Consultation therefore was focussed on the services provided by the Council. Questions raised by Councillor S.W. Fritchley in his capacity as a business ratepayer included the following:

1. What are the Council's ambitions regarding the continuation of small business rate relief if government devolve NNDR?

The Executive Director – Operations noted that the small business rate relief was currently a national scheme funded by central Government. Although Government had indicated that it wanted to devolve NNDR, no consultations had yet been held. Following any national consultation then, reports would be submitted to Members for any decision concerning local elements of the scheme.

2. Prior to 1990, most precepting authorities had a share of NNDR and there were concerns regarding what would happen if devolution should happen. What was the opinion of precepts post devolution?

The Executive Director – Operations noted that this would depend on the outcomes of the consultation process. Any consultation would involve the business community. The Government would keep control of the rate in £ level.

NATIONAL NON-DOMESTIC RATE CONSULTATION

A re-valuation was scheduled for 2017 which would impact significantly on the levels that business will be required to pay.

3. Not many services were received by NNDR payers, does the Council have any policy to change this?

The Executive Director – Operations commented that there were no plans to change services provided.

4. The Council could provide reduced rate services to encourage local businesses. There have been complaints regarding broadband speeds, particularly on Brook Park, Shirebrook where there are some international businesses. The issue has been raised with the Chief Executive Officer. The Council needs to support local businesses in return for NNDR.

The Executive Director – Operations noted that NNDR was used to fund education etc which clearly had a benefit to business. Digital Derbyshire was currently being rolled out by DCC, but it was noted this would not fully address the problem. As Councillor Fritchley mentioned the Chief Executive Officer was looking into the situation.

Members noted that there were also issues with broadband speeds at Pleasley Vale and that technical infrastructures were as important as road infrastructures.

5. What is Bolsover District Council doing to promote areas for development?

The Executive Director – Operations noted that the Council was part of the North Midlands Partnership and Sheffield City Region which brings in additional funding. Local Enterprise Partnerships were currently the only way to bring in funding for economic development. The Economic Development Team will visit any business and can offer access business support and apprenticeships.

6. What about promotion? Bolsover District has a lot to offer and could be promoted a lot better. Has any thought been given to making promotional videos, etc?

The Executive Director – Operations noted that the Council had a Tourism budget and had recently received £1m investment to improve the historic infrastructure of Bolsover.

It was agreed that a number of important issues had been raised at the meeting and that these should be taken forward by the Growth Scrutiny Committee e.g. Internet Speeds, Road Infrastructure, Promotion of the District and how the Council could better engage with local businesses.

NATIONAL NON-DOMESTIC RATE CONSULTATION

The Executive Director – Operations noted that although the meeting had been advertised in the local press, attendance was once again poor and suggested that the consultation might better be linked to one of the Local Business Breakfast Briefings that took place throughout the year. Again this would be referred back to Growth Scrutiny Committee to take a view.

The Executive Director – Operations thanked everyone for their attendance and the meeting concluded at 1835 hours.